

SAMPLE HOMEOWNER BUILDING PERMIT APPLICATION



Minneapolis Development Review
 250 South 4th Street – Room 300
 Minneapolis, MN 55415 – 1316

Office 612-673-3000
 or 311
 Fax 612-370-1416
 TTY 612-673-2157
 www.ci.minneapolis.mn.us/mdr

<i>Office Use Only</i>	
Routing# _____	T# _____
Amount\$ _____	Permit# _____
Plans Received By _____	_____
Signature	Date

BUILDING APPLICATION REQUIRED ITEMS IN RED

JOB ADDRESS (PLEASE INCLUDE BLDG.#, STREET NAME & DIRECTION & BLDG NAME IF KNOWN) 250 S 4th Street Public Service Center	
OWNER / OCCUPANT NAME: Jane Johnson	OWNER / OCCUPANT PHONE: 612-673-3000
Provide a <u>complete description</u> of the work that is being done: Reroof house and garage	
Value of Work: \$ _____	

SAC Determination:

1a. Has SAC determination been completed? ____ Yes ____ No N/A (Residential Only)
 1b. If no, refer to Service Availability Charge handout for more information.

LEED Certification:

1a. Will there be an application for LEED certification on this project? ____ Yes No
 1b. If so, what level? _____

2a. If the answer to 1a is no, are there green features incorporated in the project? ____ Yes No ____ Unsure
 2b. Comments/alternate certifications _____

I hereby certify that all information provided in this application form and any other information provided by me in support of this application is true and accurate to the best of my knowledge. I certify that I will comply with all applicable State and local laws and regulations in performing the work for which this permit is issued, and that I possess all contractor and personal licenses and certificates of competency, if any, that are required for lawful performance of the work described in this permit. I understand that the issuance of this permit does not imply or authorize the granting of any such license or certificate of competency, nor the issuance of any business or professional license.

SIGNATURE: _____		DATE: _____	
COMPANY NAME: _____		CONTRACTOR LICENSE #: (* see note below)	
COMPANY ADDRESS: _____		CONTACT PERSON: _____	
CITY: _____	STATE: _____	ZIP CODE: _____	CONTACT PHONE #: _____

HOMEOWNER APPLICANTS ONLY: In order to be eligible to obtain a homeowner's permit, the applicant must be the property owner of the dwelling for which the permit is issued. Homeowners shall not hire unlicensed persons to perform work under any building, electrical, mechanical, or plumbing permit.. Please provide a copy of your state	INITIAL HERE JJ	ESTIMATED VALUE OF MATERIALS \$ 500.00
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MAKE CHECKS PAYABLE TO: **MINNEAPOLIS FINANCE DEPARTMENT**, OR CHARGE TO

___MC <input checked="" type="checkbox"/> VISA ___AMEX ___DINERS CLUB	ACCOUNT# 4600 0000 0000 0000	EXP DATE: Mo_01_Yr_2011__
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